**PDP Action Plan Review Template**

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This template is to be used for TMA03 Question 4. You should complete all sections of the form (A, B and C).

**A. What progress have I made towards my goals?**

Before completing this section, consider these points:

* Do I need to amend my goals and actions, seek new resources, revise my success criteria or alter timescales?
* Was I being realistic in my plans?
* Were my plans affected by events I could not influence?
* Was there something I did or did not do that altered my plans?
* Did I have alternative plans or strategies?

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| My plans to complete all 4 of my module is on track, I have passed 2 of them, this is the last TMA for this module and I have my final exam next week for the last module. It looks like I am going to at least pass each module, hence should be able to pass on to next year. |

**B. What knowledge and skills have I gained as a result of my studies?**

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| I have learnt the need for time management more than ever this year. With having 4 modules, which is classed as full time education and having a full time job, and trying to open a new business including website design, Tax information and creating enough stock for a web based launch has made me really utilise every bit of my time carefully. |

**C. What changes (if any) do I need to make to my PDP action plan as a result of this review?**

Explain the reason for any updates to the initial PDP action plan or, conversely, why you feel no update is required.

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| I don’t think I need to make any changes to my PDP as I made my goals achievable and within a fair time scale. I will just need to see it through until December and have a new plan in place before that. |